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## **PART 3E: CABINET COMMITTEES**

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### **CABINET (LIVESEY TRUST) COMMITTEE**

#### **ROLE AND FUNCTIONS**

1. To act as trustee and administer the functions of the trust on behalf of the council.
2. To hold one meeting in the municipal year
3. To produce an annual report
4. To produce accounts (if any)
5. To deal with any changes to membership and attendance
6. To appoint co-optees (if any).

#### **MATTERS RESERVED FOR DECISION**

7. The matters reserved for decision are set out in the roles and functions of the committee.

#### **Notes**

- a) The delegation to the committee was approved by the leader of the council (see notice of variation to executive scheme of delegation dated 20 July 2015).
- b) The committee shall be comprised of five members of the cabinet. This should be the current cabinet member with portfolio responsibility for culture plus four others. The committee shall be granted power to co-opt additional members. Any such co-opted members would be non voting members.

### **BETTER PLACED JOINT COMMITTEE**

#### **Joint Committee of the London Boroughs of Lambeth, Lewisham and Southwark**

#### **ROLE AND FUNCTIONS**

The London Boroughs of Lambeth, Lewisham and Southwark have established a joint committee to discharge executive functions on behalf of the three boroughs, in so far as they relate to joint activities or areas of common concern in relation to growth, economic development and skills. Over time the committee may consider other areas.

The committee will:

1. Provide oversight and decision-making of the Pathways to Employment pilot

2. Work together to transform local public services in employment support
3. Work collectively with employers, colleges and other stakeholders on jobs and skills, where appropriate
4. Represent the collective interests of the constituent boroughs to national and local government and other bodies, where appropriate
5. Jointly bid for funding, training and employment programmes e.g. EU funding and oversight of that funding
6. Manage and allocate spending of funding and other financial resources within its remit.
7. Take on additional responsibilities and funding delegated from government where the committee judges this to be in the best interest.

The governance arrangements provide flexibility so that these functions can be added to or amended over time.

The joint committee does not have power to exercise non-executive functions on behalf of the three boroughs.

#### **MATTERS RESERVED FOR DECISION**

8. The matters reserved for decision are set out in the roles and functions of the joint committee.

#### **Application of constitution and procedure rules to the joint committee**

##### **Membership**

9. Each council shall appoint its Leader / Mayor to sit on the joint committee. Each council should also appoint a named substitute (to be an executive member for those operating executive governance arrangements) to attend in the Leader / Mayor's absence.
10. Partners and stakeholders will be invited to be part of/or send representatives to the meetings of the joint committee as appropriate; they will attend in an advisory capacity only.

##### **Quorum**

11. The quorum for meetings will be at least one member from each of the boroughs.

##### **Voting**

12. Each member of the joint committee will have one vote and all business coming or arising before the joint committee shall be decided by a majority of the members of the joint committee present and voting (in accordance with paragraph 39 of Schedule 12 to the Local Government Act 1972).

## **Overview and scrutiny**

13. Decisions of the joint committee are subject to scrutiny and 'call in' by each or any of the three boroughs.
14. Each of the three boroughs has established overview and scrutiny arrangements for the joint committee.
15. In the event that a decision of the joint committee or any sub-committee is 'called in' the chief executive (or an officer designated by the chief executive) for the relevant borough will attend the relevant scrutiny committee together with the member or their substitute nominated from that borough to be on the joint committee.

## **Administration**

16. Administrative support for the meetings of the joint committee will be provided by Southwark Council and the chief executive of Southwark Council will be formally designated as clerk to the joint committee with responsibility for the provision of administrative support.

## **Lead borough / Accountable body arrangements**

17. Where necessary a lead borough shall be identified from amongst the parties to implement any necessary activities. Subject to any change from joint committee members, below details the initial roles and responsibilities of joint committee members:
  - a) London Borough of Lambeth – lead accountable body for procuring and contracting with third parties
  - b) London Borough of Southwark – lead accountable body for administering the joint committee
  - c) London Borough of Lewisham – lead accountable body for bidding for and holding grant funding and managing community budget staff.
18. Any changes to this will be accepted by unanimous agreement by voting members.

## **SHARED ICT SERVICE JOINT COMMITTEE**

### **Joint Committee of the London Boroughs of Brent, Lewisham and Southwark**

#### **ROLE AND FUNCTIONS**

The London Boroughs of Brent, Lewisham and Southwark have established a joint committee to support the governance arrangements of the shared ICT service.

The committee will:

1. Oversee implementation and delivery of shared ICT service.

2. Set key strategic direction and associated activities.
3. Act as arbiter where there is a conflict in either direction or priority of each council.
4. Complete those matters for which it is identified as responsible under the inter-authority agreement for the three-way shared ICT service.

#### **MATTERS RESERVED FOR DECISION**

5. The matters reserved for decision are set out in the roles and functions of the committee.

#### **Administration**

6. Administrative support for the meetings of the joint committee will be provided by Brent Council.

#### **Notes**

- a) The delegation to the committee was approved by the leader of the council (see cabinet decision 20 June 2017).
- b) The committee shall be comprised of two members from each partner authority. Southwark will be represented on that committee by two members (or substitute members) of the cabinet appointed by the leader.